

HARCOURT VALLEY PRIMARY SCHOOL

Wilkinson Street, HARCOURT 3453
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Dear Parents/Carers,

Harcourt Valley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Harcourt Valley Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Harcourt Valley Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Harcourt Valley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- State Schools Relief
- Payment Plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Andrew Blake (Principal)

Ph: 03 5474 2266

Email: harcourt.valley.ps@education.vic.gov.au

Payment methods

- Direct Deposit into school's bank account: Harcourt Valley Primary School
BSB: 063 509
Account: 1004 2656
- Cash paid at school office
- EFTPOS

Refunds

Parent/carers requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Andrew Blake

Principal

Natalie McCarthy

School Council President

Curriculum Contributions Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Amount
<i>General classroom/specialist subject materials and equipment including printing, photocopying, stationery, and resources required for your child to learn the standard curriculum. Our school purchases these items in bulk, enabling considerable savings to parents/carers due to the school's sizable buying power.</i>	\$150
<i>Provision and upkeep of ICT Devices (iPads and netbooks) which are shared classroom sets for all students in Grades P – 6. Digital and Online Subscriptions used in classrooms for Literacy and Numeracy.</i>	\$250
Total Amount	\$400

Other Contributions Voluntary financial contributions for non-curriculum items and activities.	Amount
<i>Parent Communication Tools - Xuno</i>	\$20
Total Amount	\$ 20

Extra-Curricular Items and Activities

Harcourt Valley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. The confirmed cost of the extra-curricular items and activities will be advised throughout the year and is on a **user pay basis**.

Extra-Curricular Items and Activities	Amount
<i>Excursions, Camps, Interschool Sports, and Incursions will be scheduled throughout 2024. The cost of these will be advised throughout the year.</i>	\$TBA

Total Payment Summary

Category	
Curriculum Contributions	\$ 400
Other Contributions	\$ 20
Voluntary Contribution	\$
TOTAL	\$ 420 + voluntary contribution

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.