



Harcourt Valley Primary School

3 Wilkinson Street, HARCOURT 3453

Phone: 03 5474 2266 Mobile: 0438 422 697

Fax: 03 5474 2706

Email: harcourt.valley.ps@education.vic.gov.au

Education for a Sustainable Future

25th October 2021

Dear parent/guardian,

Harcourt Valley Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Harcourt Valley Primary School's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

Supply Grades Prep to 2 access to iPads

Buy extra food for the Breakfast Program

Install solar panels to reduce electricity costs

Buy new library bags for grades 3-6 students

Buy laminators for staff to create reusable classroom resources

Upgrade kitchen – new oven, new rangehood, new sink and new toaster

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Andrew Blake

Principal

Natalie McCarthy

School Council President



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Curriculum Contributions	Amount
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	
<p><i>General classroom/specialist subject materials and equipment</i></p> <ul style="list-style-type: none"> • Art - paint, crayons, canvas, glitter, coloured paper etc \$22.00 • French – exercise book & document wallet \$3.00 • Library Bag \$11.00 • Reading Journals \$5.00 • Cooking supplies \$10.00 • Contact/Book cover \$2.00 • Cover paper A4/A3 \$3.00 • Erasers \$3.00 • Exercise books for various subjects \$15.00 • Document wallets \$5.00 • Glue Stick \$7.00 • Grid Books \$2.00 • Laminating pouches \$1.00 • Learner pencils \$3.00 • Lined writing paper \$1.50 • Markers/textas \$4.00 • Masking tape \$2.00 • Pencil Case \$4.00 • Pens \$2.00 • Pencils \$5.00 • Plastic pockets \$1.00 • Project Books \$2.00 • Reward stickers \$4.00 • Rulers \$1.50 • Scissors \$2.00 • Scrap books \$3.00 • Sharpeners \$1.00 • Sticky tape \$2.00 • Printing and photocopying of worksheets and learning materials \$3.00 	\$130
<p><i>Digital and Online Subscriptions</i></p> <ul style="list-style-type: none"> • Wushka reading program \$5.00 • Mathematics IXL program \$13.00 • Phonic Heros \$4.00 • Essential Assessment - Literacy and Numeracy \$13 	\$35
<p><i>ICT Devices – provision and upkeep of school devices, from the shared classroom sets</i></p>	\$200
<p><i>Curriculum activities</i></p> <ul style="list-style-type: none"> • Swimming program – 5 days – transport, entry & lifeguard \$5 • Excursion – PE Grade P-2 – transport, entry & first aid \$10 • Excursion – PE Grade 3-6 – transport, entry & first aid \$20 • Building Our Learning Community Excursion – Grades 1-6 students only \$30 • Incursions - Arts and Science performances- All grades \$50 	
Total Amount	\$



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Other Contributions	Amount
Voluntary financial contributions for non-curriculum items and activities.	
<i>School Sports Victoria membership</i>	\$1.50
<i>Mt Alexander PE Network membership</i>	\$1.50
<i>Parent Communication Tools - Xuno</i>	\$20
<i>First aid supplies</i>	\$6
Total Amount	\$

Extra-Curricular Items and Activities

Harcourt Valley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Grade 6 end of year activity</i>	\$TBA	
<i>End of year excursion – all grades</i>	\$TBA	
<i>Grade 6 Short Sleeve Polo</i>	\$TBA	
<i>Grade Prep Sleepover</i>	\$20	
<i>Grade 1-2 camp</i>	\$125	
<i>Grade 3-4 camp</i>	\$250	
<i>Grade 5-6 camp</i>	\$375	
Total Extra-curricular Items and Activities		\$



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Education for a Sustainable Future

Financial Support for Families

Harcourt Valley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Andrew Blake

Ph: 03 5474 2266 Email: harcourt.valley.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

Direct Deposit into school's bank account: *Harcourt Valley Primary School*

BSB: 063 509

Account: 1004 2656

Cash paid at school office

No EFTPOS

Refunds

Parent/carers requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.